

## **PRIVACY POLICY**

### **Introduction:**

CA Clase UK Limited (incorporating SatFi Limited) is registered in the United Kingdom under company number 3074862 and at Unit 2 Mornington Place, Waterberry Drive, Waterlooville, Hampshire PO7 7XX, carrying on business as a marine and landmobile electronics distributor. We are committed to protecting any data that we collect. We operate as both a Controller and Processor of information, dependent upon the nature of the transaction that is being undertaken

We collect the minimum amount of information that is commensurate with providing a satisfactory service. This policy indicates the type of processes that may result in data being collected.

### **Information Collected:**

CA Clase UK Limited will not collect any information about individuals except where it is knowingly provided by them and is directly related to the service we have been instructed to supply. All personal information collected is stored on a secure server, held in accordance with the GDPR and is treated as confidential. All reasonable and recommended precautions are taken to prevent unauthorised access to the information. This safeguard may require you to provide additional forms of identity should you wish to obtain information about your account details.

Examples of such information are: name, address, email address, telephone number, vehicle registration number

We may collect any, or all, of the information that you give us depending on the type of transaction you enter into. In some cases, we may require remote access to your IP address or computer. This is solely required for the benefit of support. No information is stored and is only done with the express permission of the user. Other information that may be needed from time to time in order to process a request may also be collected but we do not collect any sensitive personal data.

### **Why we need it:**

We need to collect this basic personal data in order to fulfil warranty obligations, supply you with the services you have engaged us to provide and to assert our right to be recompensed in return for these services as per the agreement we have with you. If you do not provide this information, then we will be unable to provide the services you have requested.

### **What we do with it:**

The information you provide will be processed by C A Clase UK Limited but may be passed to approved suppliers in order to fulfil the services you have engaged us to supply. This includes reputable manufacturers and distribution institutions that need information to process and deliver your order. These organisations are under strict obligation to keep your personal information private and will only use your information for the above purposes. We do not use your information for marketing purposes.

### **How long we keep it:**

Unless otherwise advised, we will hold your personal information for as long as a reasonable business need exists such as managing our relationship with you, providing warranty cover, managing our operations, performing analysis and auditory tasks and adhering to legal and regulatory requirements.

**Card Payments:**

Data in relation to card payments is processed by SagePay on a secure, encrypted website and they have their own privacy policy in line with GDPR regulations.

**Other Websites:**

Our website ([www.caclase.co.uk](http://www.caclase.co.uk)) may contain links to other sites which are outside of our control and not covered by this policy. The operators of these sites may collect information from you that will be used by them in accordance with their policy, which may differ from ours.

**Your rights:**

1. The right to be informed about the processing of your personal data.
2. The right to have your personal information corrected if it is inaccurate.
3. The right to have incomplete personal information completed.
4. The right to object to processing of your personal information.
5. The right to restrict processing of your personal information.
6. The right to have your personal information erased (right to be forgotten).
7. The right to request access to your personal information and to obtain information about how we process it.
8. The right to move, copy or transfer your personal information.
9. Rights in relation to automated decision making which has a legal effect or otherwise significantly affects you.

You have the right to complain to the Information Commissioner's Office which enforces data protection laws:  
<https://ico.org.uk>

You can contact us at C A Clase UK Ltd, Unit 2 Mornington Place, Waterberry Drive, Waterlooville, Hampshire, PO7 7XX and at [sales@caclase.co.uk](mailto:sales@caclase.co.uk)

**Changes to this Policy:**

This policy replaces all previous versions and is correct as at May 2018. We reserve the right to change the policy at any time.